Registered number 01917099

## **BRITISH FENCING ASSOCIATION LIMITED**

(A company limited by guarantee)

DIRECTORS' REPORT AND AUDITED FINANCIAL STATEMENTS

### **COMPANY INFORMATION**

**Directors** Andrew Brannon

Piers Martin
David King
Charles Morrison
David Teasdale
Keith Smith
Penelope Spink
Michael Thornton
Elizabeth Payne
Alp Orge

**Auditors** Spofforths LLP

One Jubilee Street Brighton East Sussex

**Registered office** 1 Baron's Gate

33 Rothschild Road

London W4 5HT

BN1 1GE

Registered number 01917099

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#### **DIRECTORS' REPORT**

#### **FOR THE YEAR ENDED 31 MARCH 2012**

The directors present their report and audited financial statements for the year ended 31 March 2012.

#### **Principal activities**

The Company's principal activity during the year continued to be the managing body of the sport of fencing in the United Kingdom. The Company also operates a subsidiary, Copperdale Limited, which trades as British Fencing Events, a company set up to run major events. This year the sport ran the European Fencing Championships in Sheffield through this subsidiary.

#### **Funding**

The Directors have overseen an ever-increasing level of activity, on behalf of members and funding partners, of significant benefit to the sport of fencing. Lead by the new independent Chair of the Company, David Teasdale, a strategy was agreed by the Directors: Green; Grow; Gold. This strategy focuses the Company on the achievement of three objectives: to become a fit for purpose Governing Body; to grow regular participation in the sport; to win Olympic Gold medals.

Under "Green", the Directors have continued efforts to develop the governance of the Company with the help of funding providers UK Sport and Sport England. The Company has also benefited from the relationship with specialist insurer, Beazley (who provide the Company with £1m over a five year period plus additional resources) who have supported a range of projects and contributed to the financial sustainability of the Company.

Programmes developed this year, such as GO/FENCE, aim to help the Company to increase participation and develop a "Grow" legacy for the London Olympic Games. The Directors, along with UK Sport, appointed a full time Performance Manager to develop a World Class Programme in order to achieve the Company's "Gold" objective.

The Directors look forward to the coming year, with the home Olympic Games setting the scene for the long term success of the company and to ensure that generations of members enjoy the sport in the future.

### **Directors**

The directors who served during the year were as follows:

Andrew Brannon

Piers Martin

David King

Charles Morrison

David Teasdale

Keith Smith

Penelope Spink

Michael Thornton

Ismay Cowen resigned 29/10/11

Elizabeth Payne

Alp Orge appointed 29/10/11

#### **DIRECTORS' REPORT**

#### **FOR THE YEAR ENDED 31 MARCH 2012**

#### **Directors' responsibilities**

The directors are responsible for preparing the report and financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the income and expenditure of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

#### **Directors' responsibilities continued**

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Disclosure of information to the auditor

Each person who was a director at the time this report was approved confirms that:

- so far as he is aware, there is no relevant audit information of which the company's auditor is unaware; and
- he has taken all the steps that he ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the company's auditor is aware of that information.

#### **Small company provisions**

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the board on 3 October 2012 and signed on its behalf by

Piers Martin
Director & Chief Executive Officer

#### INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDERS OF

#### **BRITISH FENCING ASSOCIATION LIMITED**

We have audited the financial statements of British Fencing Association Limited for the year ended 31 March 2012 which comprise the Income and Expenditure Account, the Balance Sheet and the related notes on pages 7 to 10. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard For Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and the auditors

As explained more fully in the Directors' Responsibilities Statement set out on page 1, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

#### Scope of the audit opinion

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements and the directors' report in accordance with the small companies regime.

#### INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDERS OF

### **BRITISH FENCING ASSOCIATION LIMITED**

#### **Opinion on the financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 March 2012 and of its deficit for the year then ended:
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## Opinion on other matters prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Alexander Spofforth BA FCA
Senior Statutory Auditor
for and on behalf of
Spofforths LLP
Chartered Accountants and Statutory Auditor

One Jubilee Street Brighton East Sussex BN1 1GE

Date: 8th October 2012

# **INCOME AND EXPENDITURE ACCOUNT**

|   | Notes | 2012<br>£      | 2011<br>£     |
|---|-------|----------------|---------------|
| Income  |       | 2,097,729      | 1,759,590     |
| Expenditure                                       |       | (2,174,588)    | (1,773,409)   |
| Operating deficit                                 | 3     | (76,859)       | (13,819)      |
| Unrealised gain on investment Interest receivable |       | 1,110<br>5,891 | 886<br>11,334 |
| Deficit on ordinary activities before taxation    |       | (69,858)       | (1,599)       |
| Tax on interest receivable                        | 4     | (1,178)        | (2,380)       |
| Deficit for the financial year                    |       | (71,036)       | (3,979)       |

## **BALANCE SHEET**

## **AS AT 31 MARCH 2012**

|  | Notes |           | 2012    |           | 2011    |
|--|-------|-----------|---------|-----------|---------|
|  |       | £         | £       | £         | £       |
| Fixed assets                                   |       |           |         |           |         |
| Tangible assets                                | 5     |           | 163,658 |           | 137,581 |
| Investments                                    | 6     | _         | 159,959 |           | 159,959 |
|  |       |           | 323,617 |           | 297,540 |
| Current assets                                 |       |           |         |           |         |
| Stocks   |       | 9,268     |         | 9,268     |         |
| Debtors  | 7     | 287,905   |         | 91,981    |         |
| Investments held as current assets             | 8     | 298,911   |         | 398,941   |         |
| Cash at bank and in hand                       |       | 203,721   |         | 280,553   |         |
|  | •     | 799,805   |         | 780,743   |         |
| Creditors: amounts falling due within one year | . 9   | (471,180) |         | (355,005) |         |
| Net current assets                             | •     |           | 328,625 |           | 425,738 |
| Total assets less current liabilities          |       | =         | 652,242 |           | 723,278 |
| Capital and reserves                           |       |           |         |           |         |
| Income and expenditure account                 | 10    | _         | 652,242 |           | 723,278 |
| Members' funds                                 |       | =         | 652,242 |           | 723,278 |

**REGISTERED NUMBER: 01917099** 

The financial statements have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

The financial statements were approved by the board and authorised for issue on 3 October 2012 and signed on its behalf by

Andrew Brannon Director

#### **NOTES TO THE FINANCIAL STATEMENTS**

#### FOR THE YEAR ENDED 31 MARCH 2012

#### 1 Principal accounting policies

#### Basis of preparation

The financial statements have been prepared under the historical cost convention as modified by the inclusion of current asset investments at market value. They have also been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

### Consolidation

The company and its subsidiary comprise a small group. The company has therefore taken advantage of the exemption provided by section 399 of the Companies Act 2006 not to prepare group financial statements.

#### Income

Subscriptions represent the amounts received from members during the year. Grant income is recognised and matched against the appropriate expenditure when incurred, with income and related costs for future events being carried forward to the year in which the event takes place. All other income is recognised on an accruals basis.

#### Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its expected useful life, as follows:

Freehold buildings 2% straight line per annum

Fixtures, fittings and equipment comprising:

Office fixtures and fittings 10% straight line per annum Computer equipment 33.3% straight line per annum Fencing equipment 33.3% straight line per annum

### Investments held as fixed assets

Investments in subsidiary undertakings and other unlisted investments are held at cost less any provision against a permanent fall in value.

#### Investments held as current assets

The current asset investments are stated at market value, and any surplus or deficit in the year is taken to the Income and Expenditure account as unrealised gains or losses on investments. This treatment is adopted as a true and fair override of the requirements of the Companies Act, as the investments replaced a bank deposit account and to not reflect the returns on the investment would be misleading.

#### Stocks

Stocks of rule books, badges and achievement awards, are consistently valued at the lower of cost and net realisable value.

### **Pensions**

Contributions in respect of the company's defined contribution pension scheme are charged to the income and expenditure account for the year in which they are payable to the scheme. Differences between contributions payable and contributions actually paid in the year are shown as either accruals or prepayments at the year end.

### Going concern

These financial statements have been prepared on a going concern basis. The directors have considered the inherent uncertainties in relation to the company's future funding and are confident of the company's ability to continue as a going concern. The company relies upon grant income when considering the scaleability of its operations and closely monitors its working capital accordingly.

## **NOTES TO THE FINANCIAL STATEMENTS**

## **FOR THE YEAR ENDED 31 MARCH 2012**

## 2 Status of the company

The company is limited by guarantee and does not have share capital.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while he or she is a member, or within one year afterwards, for payment of the debts and liabilities of the company contracted before he or she ceases to be a member, and the cost, charges and expenses of winding up, and for the adjustment of the rights of the contributories among themselves, such amount as may be required, not exceeding £1.

| 3 | Operating deficit   |  | 2012   | 2011   |
|---|---|--|--|--|
|   |   |  | £  | £  |
|   | This is stated after charging:  |  |  |  |
|   | Depreciation of owned fixed assets  |  | 22,469   | 26,996   |
|   | Directors' remuneration   |  | 55,020   | 46,351   |
|   | Directors' fees and expenses  |  | 31,872   | 17,885   |
|   | Auditors' remuneration  |  | 11,105   | <i>6,750</i>   |
|   |   |  |  |  |
| 4 | Tax on interest receivable  |  | 2012   | 2011   |
|   |   |  | £  | £  |
|   | UK corporation tax  |  | 1,178  | 2,380  |
|   |   |  |  |  |
| 5 | Tangible fixed assets   |  | Fixtures,  |  |
|   |   | Freehold                                   | fittings and   |  |
|   |   | buildings                                  | equipment  | Total  |
|   |   | £  | £  | £  |
|   |   | _  | _  | _  |
|   | Cost  | 2  | _  | -  |
|   | Cost<br>At 1 April 2011   | 144,873                                    | 101,039  | 245,912  |
|   |   | _  |  |  |
|   | At 1 April 2011   | _  | 101,039  | 245,912  |
|   | At 1 April 2011<br>Additions  | 144,873<br>                                | 101,039<br>48,546  | 245,912<br>48,546  |
|   | At 1 April 2011<br>Additions<br>At 31 March 2012  | 144,873<br>                                | 101,039<br>48,546  | 245,912<br>48,546  |
|   | At 1 April 2011 Additions At 31 March 2012  Depreciation  | 144,873<br>-<br>144,873                    | 101,039<br>48,546<br><b>149,585</b>                                      | 245,912<br>48,546<br><b>294,458</b>  |
|   | At 1 April 2011 Additions At 31 March 2012  Depreciation At 1 April 2011  | 144,873<br>-<br>144,873<br>59,412          | 101,039<br>48,546<br><b>149,585</b><br>48,919                            | 245,912<br>48,546<br><b>294,458</b><br>108,331                             |
|   | At 1 April 2011 Additions At 31 March 2012  Depreciation At 1 April 2011 Charge for the year                                  | 144,873<br>-<br>144,873<br>59,412<br>2,895 | 101,039<br>48,546<br><b>149,585</b><br>48,919<br>19,574                  | 245,912<br>48,546<br><b>294,458</b><br>108,331<br>22,469                   |
|   | At 1 April 2011 Additions At 31 March 2012  Depreciation At 1 April 2011 Charge for the year At 31 March 2012                 | 144,873<br>-<br>144,873<br>59,412<br>2,895 | 101,039<br>48,546<br><b>149,585</b><br>48,919<br>19,574                  | 245,912<br>48,546<br><b>294,458</b><br>108,331<br>22,469                   |
|   | At 1 April 2011 Additions At 31 March 2012  Depreciation At 1 April 2011 Charge for the year At 31 March 2012  Net book value | 144,873  144,873  59,412 2,895 62,307      | 101,039<br>48,546<br><b>149,585</b><br>48,919<br>19,574<br><b>68,493</b> | 245,912<br>48,546<br><b>294,458</b><br>108,331<br>22,469<br><b>130,800</b> |

## **NOTES TO THE FINANCIAL STATEMENTS**

## **FOR THE YEAR ENDED 31 MARCH 2012**

2.5% Index-Linked Treasury Stock 2016

| 6 | Investments held as fixed assets              |                         |                |             |              |
|---|---|-------------------------|----------------|-------------|--------------|
|   |   |                         | Investments in |             |              |
|   |   |                         | subsidiary     | Other       |              |
|   |   |                         | undertakings   | investments | Total        |
|   |   |                         | £              | £           | £            |
|   | Cost  |                         |                |             |              |
|   | At 1 April 2011                               |                         | 1              | 159,958     | 159,959      |
|   | At 31 March 2012                              |                         | 1              | 159,958     | 159,959      |
|   | Net book value                                |                         |                |             |              |
|   | At 31 March 2012                              |                         | 1              | 159,958     | 159,959      |
|   |   |                         | :              |             |              |
|   | At 31 March 2011                              |                         | 1              | 159,958     | 159,959      |
|   | The company holds 20% or more of the share of | capital of the followin | g companies:   |             |              |
|   |   |                         |                | Capital and | loss         |
|   | Company                                       | Shares held             |                | reserves    | for the year |
|   |   | Class                   | %              | £           | £            |
|   | Copperdale Limited                            | Ordinary                | 100            | (13,817)    | (11,058)     |
|   | Other investments                             |                         |                | 2012        | 2011         |
|   |   |                         |                | £           | £            |
|   | Unlisted investments                          |                         |                | 159,958     | 159,958      |
| 7 | Debtors                                       |                         |                | 2012        | <i>2011</i>  |
| • | Debtois                                       |                         |                | £           | £            |
|   | Trade debtors                                 |                         |                | 87,511      | 3,757        |
|   | Amounts owed by group undertakings            |                         |                | 14,800      | 4,070        |
|   | Prepayments and accrued income                |                         |                | 181,193     | 69,410       |
|   | Other debtors                                 |                         |                | 4,401       | 14,744       |
|   |   |                         |                | 287,905     | 91,981       |
| _ | <u> </u>                                      |                         |                |             |              |
| 8 | Investments held as current assets            |                         |                | 2012        | 2011         |
|   |   |                         |                | £           | £            |
|   | 2.5% Index-Linked Treasury Stock 2011         |                         |                | -           | 398,941      |

The investment in 2.5% index-linked Treasury Stock 2011 was redeemed on 23 August 2011. A proportion of the funds from this redemption were reinvested in 2.5% Index-Linked Treasury Stock 2016 which is redeemable on 26 July 2016. The historical cost of this investment was £297,802 (2011: £381,173).

298,911

298,911

398,941

### **NOTES TO THE FINANCIAL STATEMENTS**

### **FOR THE YEAR ENDED 31 MARCH 2012**

| 9  | Creditors: amounts falling due within one year | 2012     | 2011    |
|----|--|----------|---------|
|    |  | £        | £       |
|    | Trade creditors                                | 241,719  | 165,936 |
|    | Corporation tax                                | 1,178    | 2,380   |
|    | Other taxes and social security costs          | 24,178   | 7,620   |
|    | Deferred grants and sponsorship income         | 132,859  | 83,663  |
|    | Other creditors and accruals                   | 71,246   | 95,406  |
|    |  | 471,180  | 355,005 |
|    |  |          |         |
| 10 | Income and expenditure account                 | 2012     |         |
|    |  | £        |         |
|    | At 1 April 2011                                | 723,278  |         |
|    | Deficit for the year                           | (71,036) |         |
|    | At 31 March 2012                               | 652,242  |         |

## 11 Related party transactions

Copperdale Limited.

This is a wholly owned subsidiary.

During the year Copperdale Limited was recharged expenses of £16,416 (2011: £15,984) paid on their behalf. Income amounting to £Nil (2011: £24,911) was also received on behalf of Copperdale Limited and subsequently recharged.

The amount due from Copperdale Limited at the year end was £14,800 (2011: £4,070).

## 12 Controlling party

The company is controlled on a day to day basis by the directors, as listed in the directors' report.

## MANAGEMENT INCOME AND EXPENDITURE ACCOUNT

|   | 2012      |
|---|-----------|
|   | TOTAL     |
|   | £         |
| Income  | _         |
| "UK Sport" grant income                           | 612,677   |
| "Sport England" grant and associated event income | 326,235   |
| "Youth Sport Trust" grant                         | 52,450    |
| AASE income                                       | 33,920    |
| Membership income                                 | 292,684   |
| Sponsorship income                                | 225,000   |
| Education income                                  | 123,744   |
| Academy income                                    | 98,053    |
| Event income                                      | 93,607    |
| Other trading income                              | 33,239    |
| TASS income                                       | 28,175    |
| GBR team support revenue                          | 177,945   |
| Management charge                                 | -         |
|   | 2,097,729 |
| Other income                                      | , ,       |
| Interest receivable                               | 5,891     |
| Unrealised gain on current asset investment       | 1,110     |
| Total income                                      | 2,104,730 |
| rotal income                                      | 2,104,730 |
| Expenditure                                       |           |
| Home countries membership recharge                | 116,120   |
| Start   | 56,948    |
| Competitions                                      | 137,187   |
| Education   | 65,575    |
| Schools and clubs                                 | 47,788    |
| Academy   | 180,096   |
| World Class Podium - podium programme             | 133,186   |
| World Class Podium - development programme        | 173,508   |
| GBR Team Support                                  | 227,924   |
| Olympic event cost                                | 50,000    |
| Wages and salaries                                | 396,930   |
| Pension   | 9,670     |
| Temporary staff                                   | 11,212    |
| Consultant costs                                  | 181,211   |
| Recruitment costs                                 | 2,055     |
| Board and staff training                          | 1,451     |
| Welfare and equality                              | 4,059     |
| Staff expenses                                    | 37,208    |
| Accountancy fees                                  | 37,380    |
| Audit fees  | 11,105    |
| Professional fees                                 | 2,142     |
| Legal and disciplinary fees                       | 12,631    |
| Marketing and communications                      | 37,768    |
| "The Sword"                                       | 28,549    |
| Grants  | 7,043     |
| Board fees and expenses                           | 28,641    |
| Rates   | 3,441     |
| Insurance   | 30,083    |
| Printing, postage and stationery                  | 15,048    |
| Telecommunication                                 | 8,969     |
| Computer costs                                    | 1,849     |
| Carried forward                                   | 2,056,777 |
| Carried IVI Waru                                  | 2,030,777 |

## MANAGEMENT INCOME AND EXPENDITURE ACCOUNT

|  | 2012      |
|--|-----------|
|  | TOTAL     |
|  | £         |
| Brought forward                                | 2,056,777 |
| Website costs                                  | 7,800     |
| Subscriptions                                  | 2,430     |
| Bad debt provision                             | 6,874     |
| Depreciation                                   | 22,469    |
| Bank charges                                   | 14,120    |
| Loss on disposal of investment                 | 2,869     |
| Equipment hire                                 | 9,796     |
| Sundry expenses                                | 10,034    |
| Irrecoverable VAT                              | 41,419    |
| Total expenditure                              | 2,174,588 |
|  |           |
| Deficit on ordinary activities before taxation | (69,858)  |