

JOB DESCRIPTION - CASUAL VACANCY NON-EXECUTIVE DIRECTOR

1. INTRODUCTION

British Fencing is the National Governing Body for the Olympic Sport of Fencing.

The Board of British Fencing (BF) is responsible for the overall governance, development and management of the sport of fencing in the UK. The Board sets the strategic direction of the sport, appoints the CEO and monitors progress and results.

The Board consists of twelve Board Directors, of whom eight are elected and four appointed by the Board (these four being the Chair of the Board and of British Fencing, an Appointed Director and two Independent Directors).

Our vision, mission, strategic objectives and values can be found here
<http://www.britishfencing.com/governance/strategy/>

2. ROLE OVERVIEW

Job Title:	Casual Non-Executive Director of British Fencing
Location:	Meetings are normally in London
Term:	To be appointed on a temporary basis to the AGM in Sept 2018
Expenses/Remuneration:	The post is non-remunerated; Reasonable expenses in relation to board duties will be reimbursed.
Time Commitment:	The British Fencing Board currently meets 5 times a year in London. There will also be a requirement to attend the AGM, other Working Group meetings and some meetings with both Sport England and our development partners.

3. KEY RESPONSIBILITIES

The job description and key responsibilities of a BF Board director are available here
<http://www.britishfencing.com/governance/british-fencing-board/>

In addition to Board responsibilities, this Director will support and provide input to BF finance staff.

4. PERSON SPECIFIC

- Sound understanding of corporate governance and the duties of directors
- Experience working in a finance function and /or with an appropriate accounting qualification
- Experience, knowledge and skills in one or more other areas of Board governance, such as: risk management; commercial and business development; strategy; marketing and communications; human resources; operations; sports development and performance
- Applicants should ideally have some knowledge of fencing. We welcome applicants from a diverse set of backgrounds

5. TO APPLY

Applications should be submitted via email to Chair of British Fencing on chair@britishfencing.com in the form of a covering letter outlining your suitability for the role and an up to date curriculum vitae by 13th April 2018.

British Fencing is committed to providing equal opportunities for all and is committed to following best practice in the welfare of young people and vulnerable adults.

For further information please consult: www.britishfencing.com

We want to ensure that everyone has the opportunity to receive clear, understandable information from British Fencing. If you require this in an alternative format please contact British Fencing.

This is a profession which is exempt from the Rehabilitation of Offenders Act 1974 and therefore an Enhanced Criminal Records Bureau check will be required.