FIE Referee Agreement 2017/18

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BFA Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tel Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FIE Qualified: Foil Epee Sabre

Address:

**Invoice Option (circle one)**

1. Registered Company
2. Self Employed

**Declaration**

* I agree to the Terms and Conditions as laid out below and acknowledge that these may be adjusted from time to time and published on the British Fencing website.
* I agree to uphold the Officials Code of Conduct
* I am aware that if I fail to referee at a minimum number of events then I will no longer be eligible for payment.

Signature:

Date:

Please sign and return a copy of this form to Head Office (headoffice@britishfencing.com) & Sport80 (gary@sport80.com). Where Option 2. is selected as payment method please complete the additional self-employed declaration form.

**Appendix 1**

Terms & Conditions of FIE Referee Payments

Further to our recent announcements about Cadet and Junior World Cups.

Payments will be made by British Fencing to FIE qualified referees when they are acting as FIE referees (or other official duty as allocated by the BF Events Manager) at the Individual Event at Junior World Cup trips organised by British Fencing and the Eden Cup. Opportunities to referee for such events will be circulated in advance and referees will be invited to choose which opportunities they would like to apply for and notify British Fencing (through RefCom) accordingly.

If an FIE referee is accompanying a trip that has been privately organised (including all EFC events, satellite events) then British Fencing will not be making any payment.

Referees are entitled to charge up to £80 gross for one day of refereeing at the Individual Event.

However, to be eligible for the payments the referee will need to:

1. Select an invoicing method, informing headoffice@britishfencing.com.
2. invoice through a registered company for the gross amount of the fee.
3. invoice as a registered sole trader for the gross amount of the fee.

For all foreign Junior World Cups invoices should be made out and sent to Sport80 (acting as an agent for BF). Separate instructions will be given with respect to the Eden Cup.

For referees, unable to select 1. or 2. BF are looking at the potential viability of getting them set up on British Fencing payroll. BF will require all the necessary information to be entered on payroll (tax codes etc), however the maximum payment inclusive of all taxes, employer and employee NI will be £80. This option is not yet available, and will depend on the numbers requiring this set-up. If this would be your only option then please let RefCom & Head Office know asap.

In all cases, it should be understood that the tax liability is to be declared by the referee.

1. Code of Conduct

Referees must accept and uphold the BF Officials Code of Conduct at all times during the trip, any breach could result in withholding of payment, pending outcome of any D&G process. In particular, it should be noted that all official Junior trips are ‘dry’ ie no alcohol consumption at any time and that travel insurance is the responsibility of the referee.

1. Referee at British Fencing Tournaments

Taking effect from September 2015, the referee will have officiated at a minimum of 3 British Fencing Competitions in the previous 12 months, (more competitions to be added to the list by the BF Competitions Manager in agreement with RefCom, discretion will be applied, in particular, for epee only qualified refs). All tournaments in the UK will be offered on an expense-only basis unless specified at the point of invitation.

• BYCs

• U17 & U20 Nationals

• Senior Individual British Championships

• UK School Games

* British school Team Championships

• Eden Cup/Leon Paul Cup (counts as 1)

• Camden Sabre

* Individual events for seniors

Further details on payment methods

1. Registered Company: Your invoice should be addressed to Sport80 and include your company registration number.
2. Self Employed: Your invoice must be addressed to Sport80 and include your self-employment UTR number. You will also be required to complete and sign a self-employed declaration\* - once available a completed copy must be sent to both Sport80 and British Fencing.

All expenses must be itemised on your invoices.

 **Version History**

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| **Version Number** | **Date Updated** | **Updated by** | **Comments** |
| v0.1 |  |  | First draft |
| v0.2 | 03/08/2015 | NB | Added competition changed wording |
| v0.3 | 03/08/2015 | NB | Changed referee to official  |
| v0.4 | 13/05/2016 | NB | removed Beazley logo  |
| v1.0 | 24/03/2017 | NB | rebranded to new logo  |