



# BRITISH FENCING

BF EF Grow Group

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## 1. Composition/Membership

The Grow Group shall be made up of

- Up to three members from British Fencing, normally to include the CEO.
  - Up to three members from England Fencing, normally to include the President.
  - The Development Director
- Other members may be added as required by consent of the Group.

The present membership is as follows;-

BF T Cadman, D Teasdale, G Usher

EF M Liston, P Smith

The Development Director attends meetings to advise the Group.

## 2. Authority

The Grow Group shall operate with the full authority of both British Fencing and England Fencing for all matters within its scope. Each of The Partners shall obtain such authority as may be required from their respective Board to ensure this authority is correctly delegated.

## 3. Chairmanship

The Group will select a Chair from among its members as required from time to time. For the avoidance of doubt, the Chair shall be an administrative role and shall not be entitled to any special privilege including a casting vote.

## 4. Decision Making

The Group shall operate on a consensus basis and matters will not be subject to any formal voting mechanism.

## 5. Conflict Resolution

Where a conflict cannot be resolved within the Group, the matter shall be referred to a joint Board meeting.

## 6. Meeting Schedule

The Group or subsets thereof shall meet in person or by electronic means as often as required with a minimum of four meetings of the full Group in each year.

## 7. Minutes

The Development Director shall normally be responsible for producing the minutes of any meeting and circulating them to the members.

## 8. Finance

- a. The Partners recognize their joint responsibility to ensure that each year, and for each four year cycle, there are adequate resources available to fund the Grow Strategy. It is British Fencing's responsibility to bid for and then manage public funding through Sport England and other agencies; they do so in full partnership with EF, as set out herein.
- b. The Partners agree that there will be a single combined Grow Strategy for England, and neither organisation will undertake any independent action or dedicate any resources to projects within the Grow Strategy areas other than as part of this agreement.
- c. England Fencing will contribute the sum of £30,000 in their financial year July 2013 – June 2014 and £60,000 for each financial year of the agreement. Unless otherwise agreed, the payment will be divided into equal quarterly instalments at the end of each calendar quarter. The first instalment shall be £15,000 to be paid by the end of March 2014.
- d. Payment from England Fencing for the period to 31st March 2014 shall be contingent on the actions and plans agreed by the Grow Group on 27th February 2014 and detailed in Appendix B to this memorandum. For periods from 1st April 2014 payment from England Fencing shall be made so long as the Grow Group and Grow Strategy continue to operate as described in this agreement.
- e. Subject only to restrictions imposed by funding partners, The Partners agree that all sources of income identified as related to the Grow Strategy including those from third parties shall be combined into a single budget and operated as such by the Grow Group.

Any income generated by Grow programmes will be retained in the Grow Strategy budget.

The Grow Group shall have responsibility for overseeing the entire Grow Strategy.

- f. The Grow Group shall provide regular progress updates to both Boards and to external stakeholders as required.