



BRITISH FENCING

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the **ANNUAL GENERAL MEETING** of British Fencing Association Limited will be held at 11.00 am on Saturday 20th October 2012 at the British Olympic Association, 60 Charlotte Street, London W1T 2NU.

A Form of Proxy for use at the Annual General Meeting is enclosed. To be valid, Forms of Proxy must be completed and returned in accordance with the instructions printed thereon so as to be received by the Company's Head Office as soon as possible and in any event not later than 48 hours before the time appointed for holding the meeting.

BRITISH FENCING ASSOCIATION LIMITED

(A company limited by guarantee no. Registered in England & Wales under the Companies Act 1985 and with registered number 1917099)

Mr. Andrew Brannon
Mr. David King
Mr. Piers Martin
Mr. Murray Morrison
Mr. Alp Orge
Miss Libby Payne
Mr. Keith Smith
Miss Penny Spink MBE
Mr. David Teasdale
Mr. Michael Thornton

Registered Office
British Fencing
1 Baron's Gate
33-35 Rothschild Road
London. W4 5HT

4th October 2012

Dear Member,

On behalf of the Chair and Board of British Fencing, I am writing to inform you that the Annual General Meeting (the "Meeting") of the Company will be held at 11.00 am on Saturday 20th October 2012 at the British Olympic Association, 60 Charlotte Street, London W1T 2NU.

The formal notice of the Meeting and resolutions to be proposed are set out in this document. If you would like to vote on the resolutions but cannot come to the Meeting, you can appoint another person as your proxy to exercise all or any of your rights to attend, vote and speak at the Meeting by using one of the methods set out in the notes to the notice of the Meeting.

The purpose of this letter is to explain certain elements of the business to be considered at the meeting. Resolutions 1, 2, 3 and 4 are proposed as ordinary resolutions.

Resolution 1: Minutes of the AGM held on the 29th October 2011

Members will be asked to approve the minutes of the previous year's AGM. A copy of the minutes will be made available to download on the British Fencing Website: www.britishfencing.com or can be requested by the British Fencing office: 0208 742 3032 or headoffice@britishfencing.com.

Resolution 2: Minutes of the GM held on the 19th May 2012

Members will be asked to approve the minutes of the GM earlier this year. A copy of the minutes will be made available to download on the British Fencing Website: www.britishfencing.com or can be requested by the British Fencing office: 0208 742 3032 or headoffice@britishfencing.com.

Resolution 3: Accounts for the year ended 31st March 2012

Members will be asked to receive and adopt the report accounts for the year ended 31st March 2012. A copy of the accounts can be requested by the British Fencing office: 0208 742 3032 or headoffice@britishfencing.com.

Resolution 4: Appointment of Auditors

The Company is required at each general meeting at which accounts are presented to appoint auditors to hold office until the next such meeting. Accordingly, Resolution 4 reappoints Spofforths as auditors to the Company and authorises the Directors to fix their remuneration.

Action to be taken

You will find enclosed a Form of Proxy for use at the Meeting. Please complete, sign and return the enclosed form as soon as possible in accordance with the instructions printed thereon whether or not you intend to be present at the Meeting. Forms of Proxy should be returned so as to be received by the Company's Head Office as soon as possible and in any event no later than 48 hours before the time appointed for the Meeting.

Recommendation

Your Directors consider that all the resolutions in the notice of the Meeting are in the best interests of the Company and its Members as a whole and recommend that you vote in favour of them as they intend to do.

Yours faithfully

A handwritten signature in black ink, appearing to read 'P. Martin', with a small flourish at the end.

**Piers Martin
Chief Executive**

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NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the Company will be at 11.00 am on Saturday 20th October 2012 at the British Olympic Association, 60 Charlotte Street, London W1T 2NU for the following purposes:

1. To note the names of the Directors duly elected to the Company's Board
2. To note the decisions of the Honours Committee

Ordinary resolutions

3. Resolution 1: To approve the minutes of the AGM held on the 29th October 2011
4. Resolution 2: To approve the minutes of the GM held on the 19th May 2012
5. Resolution 3: To receive and adopt the report and accounts for the year ended 31st March 2012
6. Resolution 4: To reappoint Spofforths as auditors of the Company and to authorise the Directors to fix their remuneration

By the order of the Board



Piers Martin
Chief Executive

4th October 2012

Registered Office
British Fencing Association Limited
1 Baron's Gate
33-35 Rothschild Road
London. W4 5HT

Notes:

Pursuant to the Articles of Association, only Members who have joined by 11.00am on the 20th October 2012 and will be members on the day of the AGM shall be entitled to attend and vote at the Meeting. Those joining after 11.00am on the 20th October 2012 shall be disregarded in determining the rights of any person to attend or vote at the Meeting, notwithstanding any provisions in any enactment, articles of association or other instrument to the contrary.

A member entitled to attend and vote at the Meeting may appoint one or more persons as his proxy or proxies to exercise all or any of his rights to attend, speak and vote at the Meeting. A member can appoint more than one proxy in relation to the Meeting, provided that each proxy is appointed to exercise the rights attaching to a different share or shares held by him. Completion and submission of an instrument appointing a proxy will not preclude a member from attending and voting in person at the Meeting. A proxy need not be a member of the Company but must attend the meeting in person to represent you. Your proxy could be the Chairman, another Director of the Company or another person who has agreed to represent you. Your proxy will vote as you instruct and must attend the meeting for your vote to be counted.

Details of how to appoint the Chairman or another person as your proxy using the Form of Proxy are set out on the Form of Proxy and in its notes.

Appointing a proxy does not preclude you from attending the Meeting and voting in person but in the event that and to the extent that you personally vote your shares, your proxy shall not be entitled to vote and any vote cast by your proxy in such circumstances shall be ignored.

To be valid, the Form of Proxy for use at the Meeting and the power of attorney or other authority (if any) under which it is signed, or a notarially certified or office copy of such power or authority, must be deposited with the Company's Head Office, not less than 48 hours before the time appointed for holding the Meeting, being not later than 11.00am on the 18th October 2012.

To change your proxy instructions you may return a new Form of Proxy using the methods set out. Please download from www.britishfencing.com or contact the Company's Head Office if you require another Form of Proxy. The deadline for receipt of proxy appointments (see above) also applies in relation to amended instructions.

Any attempt to terminate or amend a proxy appointment received after the relevant deadline will be disregarded. Where two or more valid separate appointments of proxy are received in respect of the same share in respect of the same meeting, the one which is last sent shall be treated as replacing and revoking the other or others. If the Company is unable to determine which appointment was last validly received.

Copies of the register of Directors' interests and the terms and conditions of appointment of Non Executive Directors are available for inspection at the registered office of the Company

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FORM OF PROXY

THIS IS A FORM OF PROXY for the **ANNUAL GENERAL MEETING** of British Fencing Association Limited to be held at 11.00 am on Saturday 20th October 2012 at the British Olympic Association, 60 Charlotte Street, London W1T 2NU.

To be valid, this Form of Proxy must be completed and returned in accordance with the instructions printed thereon so as to be received by the Company's Head Office as soon as possible and in any event not later than 48 hours before the time appointed for holding the meeting, being not later than 11.00am on the 18th October 2012.

I, *[insert name]*, hereby appoint the Chair of the Meeting* / *[insert name of the Proxy you are appointing]** as my proxy to vote in my name and on my behalf at the Annual General Meeting of the Company to be held at 11.00am on 20th October 2012 and at any adjournment thereof.

**Strike out whichever is NOT desired: EITHER the Chair OR a valid Proxy*

This form is to be used in respect of the resolutions mentioned below as follows: -

Resolution No. 1:	FOR	AGAINST *
Resolution No. 2:	FOR	AGAINST *
Resolution No. 3:	FOR	AGAINST *
Resolution No. 4:	FOR	AGAINST *

**Strike out whichever is NOT desired: EITHER For OR Against*

Unless otherwise instructed, the proxy may vote as s/he thinks fit or abstain from voting.

FULL NAME: <i>(as appears on your BF profile)</i>	
MEMBERSHIP NUMBER:	
SIGNATURE:	
DATE:	