

# INSURANCE ELIGIBILITY - PUBLIC LIABILITY

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This document is intended to summarise the BF requirements for community clubs (clubs which offer fencing to members of the public) and coaches to be eligible for public liability insurance cover under the BF insurance policy. If you have any questions regarding eligibility please contact [membershipqueries@britishfencing.com](mailto:membershipqueries@britishfencing.com).

## 1. CLUBS

For insurance to be valid the Club must ensure the following is in place:

1. **Club Membership** – The Club must be a valid member of British Fencing
1. **Individual Membership** – The Club must be delivering services to members of British Fencing. There are only very limited circumstances in which a club can offer services to non members (eg 'come and try' events, contact [events@britishfencing.com](mailto:events@britishfencing.com) for more information).
2. **Welfare Officers** - Clubs which offer fencing activities to members of the public must have at least one welfare officer who is listed on the BF welfare office register. If they do not have a welfare officer there must be in place a signed off\* welfare officer training and recruitment plan which demonstrates their route to compliance.  
(<https://www.britishfencing.com/welfare-zone/welfare-officer-register/>)
3. **Coaches** – All Club coaches must be listed on the BF Coach Register and operate within their qualification level. (<https://www.britishfencing.com/coach-search/>)
4. **Safety** – BF Safety guidelines must be followed. (<https://www.britishfencing.com/policy-zone/safety-policies-guidelines/>)
5. **Risk Assessment** – this must be in place and regularly reviewed.
6. **Events/Competitions** – Where clubs are holding events for people that are not members of the club, these events must be licensed appropriated. This includes come and try events for non members.
7. **Policies and Procedures** – the club must adhere to BF policies and Procedures, including but not limited to the Equality Policy, Anti-Doping Policy.  
(<https://www.britishfencing.com/policy-zone/>)

\* by the BF Lead Safeguarding Officer

## 2. COACHES

For insurance to be valid the Coach must ensure the following is in place:

1. **Coach Membership** – The Coach must be a valid individual member of British Fencing.
2. **Individual Membership** – In community club settings, the Coach must be delivering services to members of British Fencing. There are only very limited circumstances in which a club can offer services to non members (eg 'come and try' events, contact [events@britishfencing.com](mailto:events@britishfencing.com) for more information).
3. **Coach Register** – the Coach must be listed on the BF Coach Register. (<https://www.britishfencing.com/coach-search/>)
4. **Activities** – the Coach must operate within their qualified skillsets. The Coach must be BF L2 qualified to provide 1:1 fencing lessons, unless these lessons are overseen by a BF L2 coach as part of a coach education activity.
5. **Safety** – BF Safety guidelines must be followed. (<https://www.britishfencing.com/policy-zone/safety-policies-guidelines/>)
6. **Codes of Conduct, Policies and Procedures** – the Coach must adhere to BF Codes of Conduct, Policies and Procedures, including but not limited to the Equality Policy, Anti-Doping Policy. (<https://www.britishfencing.com/policy-zone/>)