ELECTION OF BOARD DIRECTORS 2024 – NOMINATION FORM INFORMATION – TEMPLATE FOR SOLICITATION OF NOMINATIONS

***This document contains the fields that are required to be completed on the online Nomination form.***

***It is provided with the intention that candidates should complete it and use it to solicit nominations.***

***Candidates will then be required to complete the online Nomination Form.***

***This is not the Nomination Form.***

# Candidate detail FIELDS

**Full Name:**

**Address:**

**BF Membership Number:**

**Email Address:**

**Contact Number:**

# Nomination Form Part 1 – MEMBER NominationS

**Instructions for Candidates:** When completing the online nomination you must add the details of at least 15 valid nominating members, but no more than 20. You are responsible for retaining proof (this can be via email, signed document) that the nominating member has agreed to the below:

**Instructions for Nominating Members:** You will receive this document directly from a candidate. In providing the candidate with your nomination you are agreeing that

* I, the undersigned, being a paid-up members of BF eligible under the rules of British Fencing (BF) to vote at general meetings of BF hereby nominate the above person for election as a Director of BF
* I agree to my details being shared with British Fencing and any organisation running the Election process and for them to contact me in regards to any aspect of this process
* I agree to my name being published as a Nominating Member.

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| --- | --- | --- | --- | --- |
| **DATE** | **BF Membership Number** | **FULL Name** | **EMAIL ADDRESS** | **Signature** |
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# Details of Candidate FIELDS

The contents of your candidate form will be published on the BF website.

**Occupation and position held (if applicable):**

**Standing to be elected as: Board Director**

Note: All candidates should read the job description for the Board Director position as published on the BF website : <https://www.britishfencing.com/wp-content/uploads/2021/07/BF-Board-Director-Responsibilities-30.06.2021.pdf>

Whilst candidates are welcome to provide nominating members with as much information as they wish, there will be a maximum number of words for each section (300) published online.

Feedback from members in previous elections would suggest that candidates should aim to get their main points across in the first 100 words.

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| **Please describe your Fencing Experience & BF Service:** |
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| **Please describe your Governance/Company Director/Board level Experience:** (This can be in private or public sector, sport or non-sporting capacity.) |
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| **How would you support the strategic objectives** **of British Fencing** (1.A performance pathway to international success, 2. A stronger, empowered, diverse and inclusive community of 30,000 fencers, volunteers, coaches and supporters, 3. Accessible inclusive swordplay opportunities delivered via partnership programmes, 4. A sustainable future supported by high quality governance and infrastructure that is financially resilient, 5.Maximise the wider benefits of fencing and the positive impact it can have on people’s lives) **if elected to the Board:** |
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| **Please indicate and describe your current qualifications and practice experience in relation to those sought by the Board.**  **Summary:**   |  |  |  | | --- | --- | --- | | Sector |  | Description of qualification/experience | | Fundraising/Accessing funds - in the public and not for profit, health and education sector | Y/N |  | | Commercial/Procurement - in the education sector | Y/N |  | | Sport Programme Delivery – in community/performance/disability sport | Y/N |  | | Legal | Y/N |  |   **Details:** |
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| **Please indicate whether you fall into any of the currently under-represented groups on the Board:**   1. Active fencers in the 18-35 age group 2. Females 3. Disabled people 4. Ethnic minorities |
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| **Please describe any additional skills and attributes that you believe you would bring to the Board if elected.** Please study the job description for a Board Director on the British Fencing website: <https://www.britishfencing.com/wp-content/uploads/2021/07/BF-Board-Director-Responsibilities-30.06.2021.pdf> |
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# Candidate CONFIRMATIONS

I have read the job description of a Board Director (in particular the Fiduciary Duties that I will be legally required to take on) **Y/N**

I am making a declaration of my good character in accordance with [Declaration-of-Good-Character.pdf (britishfencing.com)](https://www.britishfencing.com/wp-content/uploads/2021/07/Declaration-of-Good-Character.pdf) **Y/N**

I understand that a significant portion of the role of a Board Member is of a Governance and Strategic nature **Y/N**

I can confirm that I am able to attend the scheduled Board Meetings in London

(See [https://www.britishfencing.com/about-us-zone/the-board-zone/board-meetings-minutes/)](https://www.britishfencing.com/about-us-zone/the-board-zone/board-meetings-minutes/) **Y/N**

I can confirm that I am willing to attend additional Board Sub Committee meetings (5-10/year) **Y/N**

I understand that I am expected to provide my own computer, email address, and have a basic ability to work with standard MS Office Software, use standard filesharing software, and am a competent user of Zoom **Y/N**

**NOTES:**

1. See Bye Law VI and the Instructions for Nomination of Directors for more details of the rules governing nominations.
2. The nominating members must be – as at the Qualifying Date named by the Board in relation to this election - fully paid-up members of BF eligible to vote at BF’s general meetings*.* (Bye Law VI.2(a)(i).)
3. In the case of a nomination made by the Board, the Chair of the Board, or one Director (not being the nominee), replaces the nominations of 15 members (Bye Law VI.2(a)(ii)).
4. No member may nominate more candidates than the number of vacancies to be filled, and the Board may not nominate more than that number of candidates. (See Bye Law VI.2(c).)